

SEP 10 2018

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 21st day of August, 2018, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

PRAYER: Commissioner John Gradberg gave the prayer.

OPEN MEETING:

1. CITIZEN COMMENTS:

Concerned citizens spoke to the Court about Isaiah 58 Farms potentially housing up to forty previously convicted persons in Panola County. Those responsible for Isaiah 58 Farms were present, and stated that they would like to have a community forum to address concerns in the near future. Judge Jones also assured those present that she has been in touch with the county's legal representatives and will address future issues as they arise.

Upon recommendation by those present from the Texas Forest Service, Judge Jones agreed to enact an emergency 7-day burn ban for Panola County.

2. COMMISSIONERS' REPORTS:

There were no Commissioners' Reports.

3. COUNTY JUDGE'S REPORT:

There was no County Judge's Report.

4. CONSENT ITEMS:

PERSONNEL

- a. To approve and record the appointment of William G. Morris as Veterans Service Officer for Panola County effective September 1, 2018 at the rate of \$39,102.00 per year.

ROAD & BRIDGE

- a. To approve and record a request by Rockcliff Operating to place a 2 ½ to 4 inch line within the right-of-way of Panola County Road #302.

MISCELLANEOUS

- a. To record Statement of Officer and Oath forms for Panola County District Clerk Chief Deputy Lindsey Smith.
- b. To ratify and record the SCADA controls (Change Order No. 1) and the Performance Statement Modification No. 2 form for Panola County, STEP #7216026 Water System Improvements for Deadwood Water Supply Corporation.
- c. To record Texas County and District Retirement System Plan Agreement for Plan Year 2019 as previously authorized by the Panola County Commissioners' Court on August 7, 2018.
- d. To approve and record 2018 Budget Amendment No. 16.
- e. To record The Ohio Casualty Insurance Company Continuation Certificate for Panola County Reserve Deputy Constable, Precincts #1 and #4, Alan Scarborough.
- f. To record The Ohio Casualty Insurance Company Continuation Certificate for Panola County Reserve Deputy Sheriff, William Larry Magness, Jr.
- g. To record Panola County CSCD Proposed FY-2018 Program #900 Basic Supervision Budget Adjustment #3; 2019 Drug Court Budget Amendment #1; Panola County CSCD Proposed FY-2019 Program #900 Basic Supervision Budget Adjustment #1; and to record written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval and recording.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Clerk Bobbie Davis; PCSD Reserve Deputy Chadd Gray; PCSD Deputy Jeff Martin; PCSD Deputy Chris Dickerson; PCSD Detention Officer David Fitts, PCSD Communications Officer Valerie Bailey; PCSD Communications Officer Katlyn Gillie; and 123rd District and County Court at Law Court Manager Erin Johnson.

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion passed unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.

7. Following a public hearing on the Panola County Clerk Records Archive, Preservation and Restoration Plan pursuant to Local Government Code 118.025, Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt said plan. The motion passed unanimously. SEE NOTICE AND PLAN ATTACHED.
8. Following a public hearing on the Panola County District Court Records Technology Fund Plan pursuant to Senate Bill 1685 and Government Code 51.305, Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to adopt said plan. The motion passed unanimously. SEE NOTICE AND PLAN ATTACHED.
9. Commissioner John Gradberg moved and Commissioner Craig M. Lawless seconded the motion to approve a \$9,000.00 salary supplement for the District Judge, subject to or contingent upon further budget approval. The motion passed by a vote of 3-2, with Commissioners Dale LaGrone, John Gradberg and Craig M. Lawless voting in favor and Commissioner Ronnie LaGrone and Judge LeeAnn Jones voting against. SEE REQUEST ATTACHED.
10. The Panola County Budget Hearing for Fiscal Year 2019 was held pursuant to notice and publication hereof as required by law (Local Government Code, Section 111.007). SEE NOTICE ATTACHED.
11. County Judge LeeAnn Jones moved and Commissioner Dale LaGrone seconded the motion to adopt the Panola County Budget for Fiscal Year 2019, (Local Government Code, Section 111.008), with the understanding that \$9,000.00 be added to the District Judge's salary budget line, and \$9,000.00 be added to the County Court at Law Judge's salary budget line. The motion passed by a vote of 4-1 with Commissioners Ronnie LaGrone, Craig M. Lawless, Dale LaGrone and County Judge LeeAnn Jones voting in favor and Commissioner John Gradberg voting against. SEE 2019 APPROVED BUDGET ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt the 2019 elected officials' salaries upon adoption of the Panola County Budget for Fiscal Year 2019 pursuant to notice and publication thereof as required by law (Local Government Code, Section 152.013). The motion passed unanimously. SEE LEGAL NOTICE ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to ratify the property tax increase reflected in the approved budget which will require raising more revenue from property taxes than in the previous year pursuant to Local Government Code, Section 111.008(c). The motion passed unanimously.
14. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to adopt Order #2018-13 setting the 2018 tax rate and tax levy and authorizing the Tax Assessor to prepare tax statements with approved tax rate (Local Government Code, Section 111.010). The motion passed unanimously. SEE ORDER ATTACHED.
15. Commissioner Craig M. Lawless moved and Commissioner John Gradberg seconded the motion to approve the Vine Service Agreement between Appriss and Panola County. The motion passed unanimously. SEE AGREEMENT ATTACHED.
16. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the First Amendment to SAVNS Maintenance Grant Contract #1877612-01 between the Office of the Attorney General and Panola County. The motion passed unanimously. SEE AMENDMENT ATTACHED.
17. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve a Budget for Title IV-E County Child Welfare Services Contract between the Texas Department of Family and Protective Services and Panola County, approve

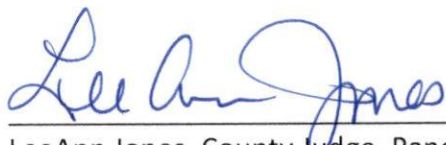
- FFATA Certifications and Risk Analysis Questionnaire FY 2019. The motion passed unanimously. SEE BUDGET, CERTIFICATIONS AND QUESTIONNAIRE ATTACHED.
18. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the form for bids solicited for the purchase of items of food for the Panola County Detention Center. The motion passed unanimously. SEE BID FORMS ATTACHED.
 19. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve an Order of General Election for November 6, 2018. The motion passed unanimously. SEE ORDER ATTACHED.
 20. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an estimate from Monroe Brothers Paint and Body Shop, Inc. for repairs to a 2017 Ram 3500 truck for Panola County Road and Bridge Department, Precinct #4. The motion passed unanimously. SEE ESTIMATE ATTACHED.
 21. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2018-14 designating County Auditor Jennifer Stacy, effective September 1, 2018, the official of Panola County to apply for regular plates to be used on exempt vehicles owned by Panola County due to the retirement of Sidney Burns, County Auditor. The motion passed unanimously. SEE ORDER ATTACHED.
 22. Commissioner Craig M. Lawless moved and Commissioner John Gradberg seconded the motion to designate County Auditor Jennifer Stacy, effective September 1, 2018, the official authorized agent to apply for titles, registrations, execute title transfers and related items for all Panola County owned vehicles due to the retirement of County Auditor Sidney Burns; and authorize the County Judge to write a letter to the Panola County Tax Assessor/Collector stating such action has been taken. The motion passed unanimously. SEE LETTER ATTACHED.
 23. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to designate Jennifer Stacy as the primary contact person for Panola County with the Texas County and District Retirement System due to the retirement of Panola County Auditor Sidney Burns effective August 31, 2018. The motion passed unanimously. SEE MEMO ATTACHED.
 24. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve the Second Amendment to Master Agreement between Carthage Hospital, LLC and Panola County. The motion passed unanimously. SEE SECOND AMENDMENT ATTACHED.
 25. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve the purchase of a 2018 John Deere 444K loader from Doggett through BuyBoard Contract #515-16 for use by the Panola County Road and Bridge Department, Precinct #1. The motion passed unanimously. SEE QUOTE ATTACHED.
 26. Commissioner Craig M. Lawless moved and Commissioner John Gradberg seconded the motion to approve a 36-month Lease Agreement between Xerox and Panola County for copiers for the Panola County Clerk. The motion passed unanimously. SEE LEASE AGREEMENT ATTACHED.
 27. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve a quote based on TXMAS Contract No. TXMAS-18-3602 from Kofile Technologies, Inc. DBA Kofile Preservation, Inc. for pre-preservation and archival digitization of historical District Clerk's case files; authorize approval of purchase through State TX SmartBuy system and authorize expenditures from the General Fund 2018 Budget, account #100-450-54361, Records Management Fund 2018 Budget, account #160-660-54363, Court Records Preservation Fund 2018 Budget, account #165-660-

54061, and District Clerk Records Management and Preservation Fund 2018 Budget, account #168-660-54361. The motion passed unanimously. SEE INFORMATION ATTACHED.

28. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a Pledgee Agreement Form with the Federal Reserve Bank of Boston; and authorize the County Treasurer, Joni Reed, to submit a Joint Custody Service Request Form with the Federal Reserve Bank. The motion passed unanimously. SEE AGREEMENT AND REQUEST FORM ATTACHED.
29. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to continue the Panola County Drug Court Program through December 31, 2018 or earlier depending on expenses from accumulated local drug court revenue sources. The motion passed unanimously.
31. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a change in status of employment for Melanie Earle from Interim Road and Bridge Warehouse Coordinator Trainee to Warehouse Coordinator with the Panola County Road and Bridge Department effective September 1, 2018 at the rate of \$16.57 per hour. The motion passed unanimously. SEE LETTER ATTACHED.

The meeting was then adjourned.

Dated this 21st day of August, 2018.



LeeAnn Jones, County Judge, Panola County, Texas

State of Texas
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 21, 2018.



Bobbie Davis, County Clerk, Panola County, Texas

9/4/18

Date